

## Personal Tax Senior - Chandler's Ford, Hampshire

### Salary depending on experience

HWB Chartered Accountants is a growing and forward-thinking firm providing high-quality tax, accounting and advisory services to a broad client base. We operate in a professional and collaborative environment, with a strong focus on client service, technical excellence and supporting our people to develop.

As a Tax Senior, you will take ownership of a portfolio of more complex tax clients, working independently while also supporting and developing junior team members. This role sits at a level where you are expected to deliver high-quality compliance work, review others' work, and begin contributing to advisory and tax planning.

### Summary of Key Tasks

- ❑ Manage a portfolio of personal tax clients (including complex cases)
- ❑ Prepare and review self-assessment tax returns to a high standard
- ❑ Act as a main client contact, handling queries confidently
- ❑ Review and support junior team members and provide constructive feedback
- ❑ Assist with tax planning and advisory work
- ❑ Liaise with HMRC and ensure compliance with deadlines
- ❑ Identify risks, issues and opportunities to add value within client work

### The Ideal Candidate

- ❑ ATT qualified (or equivalent) with a minimum of 2 years qualified experience. We would also welcome applications from CTA qualified candidates.
- ❑ Strong UK personal tax knowledge
- ❑ Experience of managing a Tax Return portfolio and ideally have experience of supporting junior staff.
- ❑ Good attention to detail and be able to correctly calculate tax liabilities.
- ❑ Organised and methodical approach to workload. Able to manage deadlines and prioritise competing demands.
- ❑ Be a confident communicator with a client-focussed approach.
- ❑ Value a team working environment and be able to work independently with limited guidance.
- ❑ Good IT skills. Prior knowledge of Iris software would be an advantage but is not essential.

### What We Offer

- ❑ Competitive salary (dependent on experience)
- ❑ Hybrid working available
- ❑ 20 days plus 8 bank holidays, further entitlement will accrue of one day per additional years' service up to 25 days.
- ❑ Holiday Purchase Scheme.
- ❑ Private Medical Insurance (terms and conditions apply).
- ❑ Contributory Pension Scheme.
- ❑ Life Assurance.
- ❑ Free Parking.

If you are interested in this role, please email a covering letter along with your CV to [hr@hwb-accountants.com](mailto:hr@hwb-accountants.com).